Health Professions Leadership Meeting Summary  
Friday, March 21, 2014

Attendance: Brenda Balschmiter, Don Combs, Clint Crews, Kim Dempsey, Ali Hosseini, Jeff Johnson, Jake Mayer, Tom Parish, Mary Roberts, Nancy Stromann, Mike Stutts, Lori Wood

I. Institutional/SHP Updates

- **2014 Orientation Program-Specific Schedules:** This year’s Institutional and Program-specific orientation schedules will be posted in an online calendar. Program Directors were asked to put together a list of their program’s orientation-related activities. A mandatory training session for program website content editors is planned for April 4 to upload those orientation schedules.

- **SHP Open House, October 25:** A draft agenda was distributed for review. Marketing & Communications designed a “Save the Date” notice that will be emailed by programs to distribution lists they use for student recruitment. Dr. Combs suggested buying ads in Hampton Roads-area college newspapers and in the Virginian-Pilot to promote the event.

- **Interprofessional Collaborative Education Course (ICE):** This fall students will meet for six 2-hour sessions during the year that will include didactic learning combined with breakout sessions for 20 groups of 10 students each. The first session will include an overview of the TeamSTEPPS initiative, an evidence-based teamwork system to improve communication and teamwork skills among healthcare professionals and improve patient safety. The other five sessions will focus on diabetes, cancer, Alzheimer’s, STD’s, and a simulated epidemic. Each session will be facilitated by an expert who presents case studies for discussion during the breakout sessions. ICE will be a one-credit pass/fail course.

- **Ophthalmic Technology Program:** Effective July 1, the Op Tech Program will no longer be a joint EVMS/ODU program. It will be an ODU program, housed at their new Tri-Cities Campus in Portsmouth. The program is not a graduate degree program, like all the other SHP programs.

- **EVMS Strategic Plan:** Five committees have been formed (Steering, Education, Research Clinical Care, and Strategic Partnerships) to propose initiatives to further EVMS’ mission in the next few years. Dr. Elza Mylona is facilitating the strategic planning process with an ambitious timeline to finalize the plan and present it to the Board of Visitors in September.

- **Enrollment Projections:** Programs were urged to recruit quality students based on target enrollment.

- **Annual Faculty Reviews:** Faculty Reviews are due before graduation. Directors will be contacted to schedule an appointment to meet with Dr. Combs.

- **SHP Staff Transition:** Brenda Balschmiter has accepted the position of SHP Office Coordinator. Nancy Stromann is moving over to the Physician Assistant Program on April 1.

- **Graduation Activities:** Graduation rehearsal is scheduled for the morning of Friday, May 16. Program administrative support coordinators will provide assistance at both the rehearsal and graduation ceremony. The PA and SA Programs White Coat and Award Ceremonies take place late Friday afternoon.
The SHP Commencement Reception will be held at the Waterside Marriott Hotel from 5:00 – 7:00 p.m. To date, 800 ticket requests from students have been received. Tickets will be given to faculty and staff who desire to attend the reception. The chance to win an I-Pad will provide incentive to students to complete this year’s Graduation Survey. Last year’s return rate was 64%.

- **New Assistant Dean of Institutional Effectiveness/Master’s in Medical and Health Professions Education Program Director**: Recruitment will begin soon of a new Assistant Dean who will be charged with assessing and systematically reviewing SHP programs goals and outcomes for quality improvement. The ideal candidate will have a doctorate in education. The job will also entail being the Program Director of the new online Medical and Health Professions Education Program.

- **EVMS/College of William & Mary Agreements**: The PA Program has established an Early Assurance Program with William & Mary for students to gain early acceptance. The EVMS Doctor of Medicine Program students will now have an opportunity to gain acceptance into William & Mary’s MBA Program with the establishment of the Dual Doctor of Medicine and Master of Business Administration Program.

### II. SHP Committee Reports

- **Curriculum**: Kim Dempsey announced that three MPH syllabi were reviewed by the committee via email to expedite their approval. The next meeting is scheduled for early next week.

- **Promotions**: Mary Roberts reported for Committee Chair Sarah Deaver that four faculty were approved for promotion: Professor: Tom Parish; Associate Professor: Cathy Pearman, Clint Crews, Jeff Johnson. Three other faculty promotion packages will go before the EVMS Promotions Committee in the next couple months. Dr. Combs thanked Dr. Deaver for her chairmanship during the busiest promotion year SHP has experienced.

### III. Program Updates

- **Clinical Psychology**: All six students successfully matched for their internships. The program has accepted four students, had one decline due to a more favorable financial package offered by another institution, and had two offers outstanding.

- **Clinical Embryology**: Twenty-four new students have been accepted with one offer still pending. Three of this year’s graduates will attend commencement.

- **Surgical Assistant**: Interviews are scheduled with 15 prospective students, while there are 44 applications in-progress. Recruitment of a new faculty member is ongoing.

- **Laboratory Animal Science Program**: Eleven complete applications have been received. Faculty will attend professional meetings in April to promote the program.

- **Public Health**: Recruitment efforts are expanding to help strengthen the number and quality of applicants.
• **Physician Assistant:** About 600-800 applications will be reviewed, of those, 180 applicants will be invited to interview in July, and offers will be extended in August with the target of filling 85 seats.

**Art Therapy & Counseling:** Thirteen prospective students have accepted and two more interview dates are scheduled. A Graduate Symposium is planned in May and a program graduate presented at Grand Rounds.

IV. **Other Business**

• Dr. Combs was interviewed on the show Dialogue on WVEC-13, which will air on Sunday, March 23.